



ginni gopal boards pvt. ltd.

Manufacturers of Corrugated Boxes & Mono Cartons

Regd Office : B-9, Ground Floor, Syntholine Indl Estate, Off Aarey Road, Goregaon (E), Mumbai - 400 063
Phone : 022 - 2927 0853 / 1896 / 1976, Email : admin@ginnigopal.com, Website : www.ginnigopal.com

GRIEVANCE POLICY.

Any Employee at Ginni Gopal Boards Pvt. Ltd can report any grievance such as complaint, problem or concern of an employee regarding their workplace, job or coworker relationships.

Employees can file grievances for any of the following reasons:

- Workplace harassment
- Health and safety
- Supervisor behaviour
- Adverse changes in employment conditions

Employees who file grievances can:

- Reach out to their direct supervisor or HR department
- File a grievance form explaining the situation in detail
- Refuse to attend formal meetings on their own
- Appeal on any formal decision

Employees who face allegation have the right to:

- Receive a copy of the allegations against them
- Respond to the allegations
- Appeal on any formal decision

Worker Grievance committee is formed of 15 members from staff and workers.

DATE: 16.08.2021
Place :Boisar

SamrathKedia.
DIRECTOR.

